

WORK ORDER

DATE: _____

TENANT: _____

APARTMENT NUMBER: _____

TENANT'S PHONE NUMBER: _____

=====

DATE WORK WAS COMPLETED: _____

WORK:

I, THE ABOVE NAMED TENANT HAVE INSPECTED THE JOB CONSISTING OF REPAIRS AND / OR PARTS REPLACEMENT AND AGREE THE WORK HAS BEEN DONE PROPERLY AND TO MY SATISFACTION. I ALSO CONFIRM THAT MY APARTMENT IS IN OVERALL GOOD CONDITION AND WILL PROVIDE THE LANDLORD WRITTEN NOTICE OF ANY HAZARD AND / OR REPAIR NEEDED IN WRITING TO THE ADDRESS ABOVE.

Tenant's signature

Landlord / Super signature